## ସହକାରୀ ବୟନଶିଳ୍ପ ନିର୍ଦ୍ଦେଶକଙ୍କ କାର୍ଯ୍ୟାଳୟ,ସୁନ୍ଦରଗଡ

# OFFICE OF THE ASSITANT DIRECTOR OF TEXTILES, SUNDARGARH At- Maheshdihi, Pin-770001 E-mail- adtsundargarh@gmail.com

Notice No. 288/ Dated. 29.03.2025

Bids in sealed cover are invited under two-bid system from reputed Suppliers / Manufacturers / Dealers / Firms units for supply of **Pit Looms, Frame Looms, Weaving Accessories, Dobby& Motorized Charkha** to different PWCS of Sundargarh Zone (Jharsuguda & Sundargarh district) for disbursement to weavers under "Promotion of Handloom Industries" scheme for the year 2024-25 in Sundargarh Zone. The tender schedule of the bidding process are as follows:

Sl no	Tender Schedule	Deadline
1	Date of Issue	29.03.2025
2	Tender submission last Date and Time	15.04.2025
3	Opening of Technical Bid	16.04.2025
4	Opening of Financial Bid	16.04.2025

The bid documents containing eligibility criteria, detail of items, terms & conditions of the tender can be downloaded from the website <a href="www.sundargarh.odisha.gov.in">www.sundargarh.odisha.gov.in</a> or <a href="www.sundargarh.odisha.gov.in">www.sandacodisha.org</a> or <a href="www.sundargarh.odisha.gov.in">www.sandacodisha.gov.in</a> or <a href="www.sundargarh.odisha.gov.in">www.sandacodisha.gov.in</a>

I/c Assistant Director of Tex

Sundargarh.

Memo No. 289 /Date. 29.03.2025

Copy submitted to the Director of Textiles & Handloom, Odisha, Bhubaneswar / Joint Director of Textiles, WD, Bargarh /Collector & District magistrate Jharsuguda/Sundargarh/ All Divisional/Zonal officers of Textiles/Notice Board

I/c Assistant Director of Hextines

Sundargarh

Memo No. 290 /Date. 29.03.2025

Copy submitted to CEO, SADHAC, Bhubaneswar / Dist. E-Governance Manager, Collectorate, Sundargarh for favour of kind information and necessary action with a request to upload the same in their website.

I/c Assistant Director of Des

Sundargarh

# BIDDING DOCUMENT"TENDER FOR SUPPLY OF TECHNOLOGICAL INTERVENTION COMPONENT UNDER THE SCHEME "PROMOTION OF HANDLOOM INDUSTRIES" FOR THE YEAR 2024-25"

### **INDEX**

SL. No.	Section	Description	Page
1	Section-I	Instruction to Bidders	1-3
2	Section-II	Schedule of Requirement	4-5
3	Section-III	General Terms & Conditions	6-7
4	Section-IV	Technical Bid	8-12
5	Section-V	Financial Bid	13-15
6	Section-VI	Bid Submission Checklist	16

### Page 1

### **SECTION-I**

### **Instruction to Bidders**

### A. General Information:

- 1. Textile zone of Sundargarh district under Asst. Director of Textiles requires for supply of technological intervention component under the scheme "promotion of handloom industries" for the year 2024-25"
- 2. Some of the items intended to be purchased are exclusively meant for handloom Weavers. So the bidders should have bear some knowledge on Weaving or related activities.

### B. Eligibility criteria

Sl.	Eligibility criteria	Supporting documents to be furnished along with the
No.		Technical Bid
1.	The bidder should be registered under	Certificate of Incorporation/
	appropriate authority, such as	Registration
	<ul> <li>Registered under Companies Act 2013</li> </ul>	
	Or,	
	• Registered under the Indian Partnership Act.1932	
	Or,	
	Registered under the Indian Trusts Act 1882	
	Or,	
	Registered under Societies Registration	
	Act 1860	
	Or,	
	Registered under the Limited Liability  Partnership Act 2008	
	Partnership Act 2008	
	Or, • Registered under MSME/UDYAM	
2.	The bidder must have previous experience for	Copies of the work order from the
۷.	supplying Handlooms or similar type of	previous authorities
	products to Central/State Government/	previous authornes
	Autonomous bodies.	
3	Must have average annual financial turnover	Copy of Income Tax Return
	more than Rs. 20,00,000.00 during the last	Acknowledgement certificate, last
	three financial years as on dt.29.03.2025	3Financialyearsi.e.,AY 2021-
		2022, AY 2022-2023 and AY
		2023-24
4	The Bidder should not have been blacklisted	An undertaking to this effect to be
	by any Central/State Government, or any	furnished as per the prescribed
	other public sector undertaking or a	format ( Form-T2) in 10 Rs. Non-
	corporation as on bidder the date of this RFP	Judicial Stamp Paper duly attested
		By The Public Notary

5	Must not have any pending judicial proceedings for any criminal offence against the proprietor/Director/Persons to be deployed by the Service Provider.	furnished by the bidder as per the	
6	Must have GST no of the Firm	Last quarter GST clearance certificate must be submitted for FY 2024-25,so as to qualify for financial stage. (GSTR1 AND GSTR3B) Bearing UDIN Number.	
7	Other Statutory Documents	Copies of:  • PAN card of the proprietor  • GST Certificate of firm	

#### C. Submission of Bid:

The proposal complete in all respect as specified must be accompanied with a non-refundable amount of Rs. 100/- towards Bid Processing Fee and EMD of Rs. 74,020/- (2% of the estimated cost) in form of Demand Draft in favour of "DDO of the Asst. Director of Textiles, Sundargarh drawn in any scheduled commercial bank and payable at sundargarh, failing which the bid will be out rightly rejected. EMD can be transferred through RTGS to our official account - State Bank of India A/C no 10969167329 and IFSC-SBIN0000189. The bid should be sent through Speed Post/Registered Post/Courier so as to reach the authority by 5.00 PM on dt. 15.04.2025.

The authority will not be responsible for any postal delay. Bids without bid processing fee and EMD shall be rejected. Bids submitted after due date will be summarily rejected. EMD of unsuccessful bidders will be returned without interest after the award of Contract.

The bid has been invited under two bid systems i.e. Technical Bid and Financial Bid. The bidders are advised to submit two separate envelopes super scribing "Technical Bid" and "Financial Bid". Both sealed envelopes must be kept in a third sealed envelope super-scribing "Bid Document for Technological intervention & capacity building component under the scheme "promotion of handloom industries" for the year 2024-25.

#### D. List of Documents for submission:

Bidders are required for furnish the following documents along with the Technical Bid:

- a) Covering letter along with power of attorney on the bidder's letter head.
- b) Demand Draft in support of Bid processing fee as applicable.
- c) Demand Draft in support of EMD as applicable.
- d) Copy of Certificate of Incorporation of the Firm/agency
- e) Copy of GST certificate and Last quarter GST return certificate bearing UDIN no.
- f) Copy of PAN card
- g) Copies of IT return for last three assessment years.
- h) Copies of the Annual Turnover statements for the last 3 years.
- Copies of work orders from the previous organizations for supply of Textiles or related items during last 3 years.
- j) Undertaking regarding non-blacklisting(On stamp paper)
- k) Undertaking regarding on-pending of any judicial proceedings (On stamp paper)
- Any deviation from the prescribed procedures/required information/formats/conditions shall result in out-right of the bid. Any conditional bid shall be out rightly rejected.
- m) All entries along with the pages in the bid document should be legible, filled in clearly and signed by the authorized representative. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory should be attached.
- n) The Technical Bid will be opened on dt.16.04.2025 at 11.00 A.M. in presence of the authorized representative of the bidder who wish to be present on the spot at that time. Financial bid of the Technically qualified bidders shall be opened on dt.16.04.2025 at 11.00 A.M. in presence of the authorized representatives.
- o) The EMD shall be forfeited if the successful bidder fails to undertake the work or fails to comply with any of the terms and conditions of the bid.
- p) To assist in the analysis, evaluation and computation of bids, the authority may ask the bidders individually for clarification of their bids. The request for clarification and the response shall be in writing but no change in the price or substance of the bid offered shall be permitted.
- q) The bidder having the lowest evaluated financial bid and with quality product (L-1) would be considered for award of the contract subject to fulfillment of the terms and conditions of the bid documents. In case the lowest bidder (L-1) is disqualified after selection for any reason, then negotiations will be made with the second lowest (L-2) bidder for award of contract at L-1 price. The quality of the product along with price will be taken in to consideration. However, the decision of the Committee and authority shall be final during the overall selection process.
- r) The authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

### Page-4 SECTION-II

### **Schedule of Requirement**

Sundargarh district requires following materials for its supply to the Jharsuguda & Sundargarh district of Sundargarh zone.

The supply must be made as per the quantity and specification mentioned below and should be completed within 30 days from the receipt of order failing which the order will be treated as cancelled. The bills may be raised in favour of the Asst. Director of Textiles, Sundargarh with original challans and way bill in support of the delivery of materials.

Supply for technological intervention & skill up gradation training component under the scheme "promotion of handloom industries" for the year 2024-25

SI.	Name of the	Different Parts	Nos.	Specification		
No	Item					
1	Pit-Loom of size 56" Reed Space (Details specification as below)					
	Loom with	Slay with arm connector and hanging		54" R.S. with shuttle		
	complete Set (All	bar (Teak Wood)	1	box & Pickers		
	Seasoned (Teak	Cloth Beam	1	4" X 4" X 6'		
	Wood)	Warp Beam	1	4" X 4" X 6'		
	3	Back Rest	1	1.5"X 1.5"X 6	_	
	*	Post for back rest	2	3" X 2" X 2'	Tentative	
	8	Slay hanging post	2	4" X 4" X 7'	requirement	
		Post for cloth and Warp beam	4	3" X 4" X 2'	is 48 nos	
	4	Treadle with frame	2	1" X 4" X 1.5'		
		Connecting bar for installation of Dobby	2	2" X 3" X 6'		
		Slay hanging arm on Post	2	2" X 2" X 2'		
	8	Roller for Heald Shaft	1 set	Standard size		
		Temple	1 set			
		Adasal badi	1 set			
	1	Aadasal Stand	2	3"x4"1.5'		
2	Fame Loom (Wo	oden) of size up to 56" Reed Space (De	etails s	<u> </u>		
	Fly shuttle	Loom Post	4	4.75"x4.75"x6.0"		
	Frame Loom	Connecting Bar	8	2"x3"x5.5"		
	with complete	Adsal (back rest)	1	1''x1.5''x6'		
	set with teak wood slay and	Adsal Stand	2	2"x1"x1.5		
	rest seasoned	Warp Beam with flanges	1	2.5"x5.5"		
	Sal wood.	Cloth Beam	1	3.5"x5.5"		
	(A. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.	Treadle with frame	2	1.5"x4'x2"		
		Connecting bar for installation of Dobby	2	1.5"x2"x6"	Tentative	
		Slay hanging arm on Post	1	1.5"x2"x6	requirement	
		Roller for Heald Shaft with hanging arrangement	1		is 51 nos	
	8	Temple	1			
	8	Weaver Seat	1	1.5"x10"x6		
	3	Sara Badi & Chal Badi Standard size	8	121		
		Side bars fitted with brackets (2sides	1	-		
		Sley- Teak wood fitted with five wheel take-up motion & double roller, shuttle box as per odisha model	1	-		

3.	Weaving Accessories set				
	i) High Speed Iron Frame Charakha	High speed Cycle Reem Charkha fitted with spindle, brackets chain & crank	-	Minimum Weight 8.00 Kg.	
	i) Pitch bound steel reed attached with Nylon Heald (Fani Set)	Standard Quality for handlooms	-	(72's X 52" & 64's X 52"	Tentative requirement
	iii) Plain wooden company made handloom shuttle (KRS)	Standard Quality for handlooms	_	12" & 13"	is 70nos
	iv) Plastic Pirn made up with Plastic/nylon	Standard Quality for handlooms	-	4"	
	High Speed metal Motorized Charkha fitted with spindle, break & brackets etc	Stainless Steel frame	-	-	Tentative requirement is 14nos
5.	Barrel Dobby (Wooden)	Seasoned teakwood		8/6/4 shaft	Tentative requirement is 57 nos

#### **SECTION-III**

#### General terms and conditions

#### **Terms & Conditions:-**

The rates are inclusive of all Taxes and transportation charges up to concerned beneficiaries' house in Jharsuguda & Sundargarh district.

Preparation of challan and bill in favour of Assistant Director of Textiles Sundargarh and delivery of all the items to the concerned PWCS/ delivery point to be decided by the office before supply.

- There is no provision of advance payment and the final payment will be made after delivery of the stocks in good condition at specified destinations and submission of receipted bills. The payment will be made in shape of account payee Cheque / NEFT after Post Delivery Inspection of quality of the goods by the PDI committee.
- Execution of orders shall be carried out within two months from the date of issue of orders. Interested supplier may quote their lowest rate, detailed specification (material to be used / size / specification / brand etc.) in the enclosed Performa along with the copy of Registration Certificate if any, Income Tax Clearance Certificate, GST Registration Certificate, PAN details and proof of execution of such orders earlier if any two separate bidder like technical Bidder & Financial Bidder to the undersigned on or before dt.15.04.2025 by 5 P.M through Registered / Speed post only. The tender received either in incomplete form or after the due date & time will not be considered and treated as cancelled.

The tenders will be opened on **dt.16.04.2025** at **11 A.M** in the office of the undersigned in presence of the Tendered or their authorized representative and members of the purchase committee. The Tendered or their representatives if any must present on that day **with samples of the above tendered items**, failing which the related tenders shall not be considered.

For more details terms & conditions etc., for supply of the items, please visit the official website of the State Agency for Development of Handloom Clusters (SADHAC), Bhubaneswarwww.sadhacodisha.org. National Informatics Centre. Sundargarh www.sundargarh.odisha.gov.in or Bhubaneswar (Boyanika) www.boyanika.com or official bastralaya website Sambalpuri weavers Co-operative Ltd.. Society Bargarh www.samabalpuribastralaya.com or official website of Director of Textiles and Handloom Odisha, Bhubaneswar www.textiles.odisha.gov.in and may contact the Assistant Director of Textiles, Sundargarh in the above listed address, email & phone Number - 9777189248, 8018122285. The intending farms can also visit the O/o the undersigned to know further specification / weight and standard of above goods / items.

The undersigned reserves the right to reject or accept any or all the quotation without assigning any reason thereof.

### **Declaration**

1. Shri Son/ Daughter /Wife of Shri	
Proprietor/ Director/ Authorized signatory of	
(Name of the Bidder) competent to sign this declaration and execute this tender.	
I have carefully read and under stood all the terms and conditions of the tender and undertake to abide by them	
The information and documents furnished along with the tender are true an authentic of the best of my knowledge of any false information/fabricated document woul lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.	ld
(Signature of Authorized Representative with seal	l)
Place Date	

#### SECTION-IV

#### TECHNICAL BID

COVERING LETTER (BIDDER LETTER HEAD)

{Location, Date}

To
[Name and Designation of
Tender Inviting Authority]
[Office Address and location]\

Sub:-Tender for Supply of TECHNOLOGICAL INTERVENTION COMPONENT UNDER THE SCHEME "PROMOTION OF HANDLOOM INDUSTRIES" FOR THE YEAR 2024-25 [Technical proposal]

Dear Sir, I, the under signed to participate in the tender process to supply of Technological intervention & capacity building component under the scheme "promotion of handloom industries" for the year 2024-25 in accordance with your Tender Notice No\_ We are hereby submitting our proposal, which includes Technical Bid and Financial Bid sealed in separate envelopes. I hereby declare that all the information and statement provide in the technical proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to 90 days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid. I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the document, in case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely. I remain. Yours faithfully Authorized signatory With Date and Seal Name and Designation: Address of the Bidder:

### (FORM-T1)

1	Name of the Bidder	
2	Details of Bid processing Fee and Earnest	DD No.
	Money Deposit(Demand Draft Details)	Date
		Amount(Rs)
		Drawn on Bank
3	Name of the Director/	
4	Full Address of Registered Office	Postal Address
		Telephone No:
		FAX No.
		e-Mail Address:
5	Name &Telephone number of the	Name & Designation
	Authorized person signing, the bid	Moblile No.
6	Bank Name	Account Number:
		Bank and Branch Name:
		IFSC Code:
7	PAN No.	
	(Attach self attested copy)	
8	GST registration no.	
	(Attach self attested copy)	
12	Acceptance to all the terms & conditions of	
	the tender(Yes/No)	
13	Power of Attorney/authorization letter for	
ų.	Signing of the bid documents.	
14	Please submit an undertaking that no	
	Criminal case is pending with the police at	
	the time of submission of bid.	
15	Kindly mention the total number of pages in	
	the tender documents.	

### 1. Financialturnoverofthebidderforthelast3financialyears(\*)

Financial year	Turnover Amount (In INR)	Average Turnover (In INR)
FY1		
FY2		
FY3		

<sup>\*</sup>From the date of issue of tender.

#### FORM-T2

#### UNDERTAKING.

[On the stamp paper of appropriate value in shape of affidavit from the Notary regarding non-blacklisting]

I, here by undertaking that, our organization has not been blacklisted/debarred by any of the central/ state Government Department/ Office or by any public sector undertaking (PSUs) and blacklisted by any authority during the recent past.

Yours faithfully

Authorized Signature [In full and initials]

Name of the Designation of the Signatory: Name of the Bidder and Address:

#### FORM-T3

#### UNDERTAKING.

[On the Bidder's letter lead regarding not have any pending judicial proceeding for any criminal offences]

I, hereby undertake that there is no criminal case pending in any court of law against our company or against the Proprietor/ Director/ Persons to be deployed by our company.

I/We further certify that Proprietor/ Director/ Persons to be deployed by our company of my company have not been convicted of any offence in any court in India during the recent past. I understand that I am fully responsible for the contents of this undertaking and its truthfulness.

Yours faithfully

Authorized Signature [In full and initials]

Name of the Designation of the Signatory: Name of the Bidder and Address:

#### THECHNICAL BID EVALUATION.

Technical evaluation of the bid will be done to determine whether the bids complied with the prescribed eligibility condition and the requisite documents/ information have been properly furnished by the bidder or not. Bids qualified the technical evaluation stage, will be considered for opening of the financial bids. The financial bids shall be opened in the presence of the tender committee and bidders representatives who choose to attend. **Quality and Least cost selection** Method will be followed during the tender process to determine the selected bidder. The tender inviting authority will award the deal to the bidder whose bid has been determined as the lowest and best quality/brand product.

### **SECTION- V**

FIAINACIAL BID

(Keep this sheet in separate sealed envelope)

## COVERING LETTER (BIDDER LETTER HEAD)

To

Address of the Bidder

{Location, Date}

[Name and Designation of
Tender Inviting Authority]
[Office Address and location]
Sub: - Tender for supply of Technological intervention component under the scheme "promotion of handloom industries" for the year 2024-25.
Dear Sir,
I, the under signed to participate in the tender process to supply of Technological intervention & capacity building component under the scheme "promotion of handloom industries" for the year 2024-25 in accordance with your Tender Notice No
DatedWe are hereby submitting our rate for different items in
separate sealed envelopes.
Yours faithfully
Authorized signatory
With Date and Seal
Name and Designation:

Page-14

RATE FOR TECHNOLOGICAL INTERVENTION & SKILL UPGRADATION TRAINING COMPONENT UNDER THE SCHEME "PROMOTION OF HANDLOOM INDUSTRIES" FOR THE YEAR 2024-25

Sl. No	Name of the Item	Different Parts	Nos	Specification		Rate per Unit
1	Pit-Loom of s	it-Loom of size 56" Reed Space (Details specification as belo				000000000000000000000000000000000000000
	Pit Loom with complete Set (All Seasoned	Slay with arm connector and hanging bar (Teak Wood)	1	54" R.S. with shuttle box & Pickers		
	(Teak Wood)	Cloth Beam	1	4" X 4" X 6'	1	
		Warp Beam	1	4" X 4" X 6'	1	
		Back Rest	1	1.5"X 1.5"X 6	1	
		Post for back rest	2	3" X 2" X 2'	Tenative	
		Slay hanging post	2	4" X 4" X 7'	requiremen	
		Post for cloth and Warp beam	4	3" X 4" X 2'	t is 48 nos	
		Treadle with frame	2	1" X 4" X 1.5'		
		Connecting bar for installation of Dobby	2	2" X 3" X 6'		
		Slay hanging arm on Post	2	2" X 2" X 2'		
		Roller for Heald Shaft	1 set	Standard size		
		Temple	1 set			
		Adasalbadi	1 set	2"x2"x6'		
		Aadasal Stand	2	3"x4"1.5'		
2	specification as Fly shuttle	vooden) of size up to 56" Reed below)  Loom Post	4	4.75"x4.75"x6.0		
	Frame Loom	Connecting Por	8	2"x3"x5.5"	-	
	with complete set with teak	Connecting Bar Adsal (back rest)	1	1''x1.5''x6'	Tentative require-	
	wood slay and	Adsal Stand	2	2"x1"x1.5	ment is 51	
	rest seasoned	Warp Beam with flanges	1	2.5''x5.5'	nos	
	Sal wood.	Cloth Beam	1	3.5''x5.5'	-	
		Treadle with frame	2	1.5"x4'x2'		
		Connecting bar for installation of Dobby	2	1.5"x2"x6"		
		Slay hanging arm on Post	1	1.5"x2"x6		
		Roller for Heald Shaft with hanging arrangement	1	-		
		Temple	1			
		Weaver Seat	1	1.5"x10"x6		
		Sara Badi & Chal Badi Standard size	8	-		
		Side bars fitted with brackets (2sides	1	-		
		Sley- Teak wood fitted with five wheel take-up motion & double roller, shuttle box as per odisha model	1	-		

3.	Weaving Accessori				
	i) High Speed Iron Frame Charakha	High speed Cycle Reem Charkha fitted with spindle, brackets chain & crank	-	Minimum Weight 8.00 Kg.	
	i) Pitch bound steel reed attached with Nylon Heald (Fani Set)	Standard Quality for handlooms	-	(72's X 52" & 64's X 52"	Tenative requirement is 70
	Plain wooden company made handloom shuttle (KRS)	Standard Quality for handlooms	-	12" & 13"	nos
	iv) Plastic Pirn made up with Plastic/nylon	Standard Quality for handlooms	-	4"	
4.	High Speed metal Motorized Charkha fitted with spindle, break & brackets etc	Stainless Steel frame	-	=	Tentative requirement is 14nos
5.	Barrel Dobby (Wooden)	Seasoned teakwood		8/6/4 shaft	Tentative requirement is 57 nos

Authorized signatory
With Date and Seal

### **SECTION-VI**

### **Bid submission check list**

Sl.	Description	Submitted	Page
No.	•	(Yes/No)	No.
TECHNICAL BID(ORIGINAL)			
1	Covering letter in Bidder letter Head		
2	Bid processing Fee		
3	EMD		
4	Copy of incorporation/Registration Certificate of the Bidder		
5	Copy of PAN		
6	Copy of GSTIN		
7	Copies of income Tax clearance Certificate for the last three Assessment years		
10	TECHNICAL BID duly filled in(Covering letter, FORM-11,12andT3)		
11	Financial details of the bidder along with all the supportive documents such as copies of Income/ Expenditure statement and Balance Sheet for the 3 years		
12	Power of Authority in favour of the person signing the bid On behalf of the bidder.		
13	List of completed/on-going assignments of similar nature along with the copies of work orders fort here spective assignments from the authorities		
14	Undertaking for not have been black-listed by any Central/ State Govt./any Autonomous bodies during the recent past(FORM-T2)		
15	Undertaking for not having any police case pending against The bidder(FORM-T3)		
FINA	FINANCIALBID(ORIGINAL)		
1	Covering letter in Bidder letter Head		
2	Duly Filled in Items Rate Format		

### It is to been sured that;

- All in formation has been submitted as per the prescribed format only.
- Each part has been separately bound with no looses heat sand each page of all the three parts are page numbered along with index page.
- All pages of the proposal needs to be sealed and signed by the authorized representative.

Authorized Signatory [in full and initials]	
Name and Designation with Date and Seal	